

CompuConsult is a Calgary based IT Services Company for small & medium sized businesses. We make our clients computer networks reliable, secure and more efficient while reducing costs.



# Can your employees work from home?

Calgary is booming, but with a 0.5% vacancy rate for commercial properties, parking headaches and the challenge of retaining employees, **companies are looking at their options.**

Tele-working, often referred to as telecommuting, occurs where paid workers work away from their normal place of work, usually from home. When employees have a computer and an Internet connection at home, most **computer networks provide remote access to corporate information.**

**A Remote Web Workplace allows you to remotely control your desktop PC** in the office. This means that you have access to your email and all documents on the server. When you create a document, it resides on the network and will be part of the company's backup.

Of course, there are pros and cons to this for both employers and tele-workers.

**Advantages for the employers include:** Saving on office/parking space, reducing the need to downsize, accommodating those with health problems or disabilities and increasing flexibility to staff during peak workloads. Downsides might be: Managing operating costs, maintaining teamwork and organizational culture, monitoring and coordinating performance.

**Advantages for the tele-workers include:** reducing commuting time, decreasing stress, balancing work satisfaction and family life. Downsides might be: potentially distracting environment, less social interaction, reducing office influence which could trigger fewer career/promotional opportunities.

With remote access to the computer network, **people can share all necessary information, and get the job done.** The flexibility to work evenings and stay home with the kids during the day (or vacation period, for that matter), makes that both employer and the employee are happy, and isn't that what it is all about?

René Sloos  
CompuConsult / President

more articles: <http://www.compuconsult.com/emailmagazine.html>

e-Magazine Volume 4, 2007

**Tools, Tips & Tricks**  
to make your business **MORE SECURE,**  
**MORE EFFICIENT** and **MORE PROFITABLE.**

in this volume



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## Looking for affordable office space downtown?

CompuConsult will be moving shortly and is looking to sub-lease their current office space.

The current space is 1,700 sq ft, but can be expanded to 2,300 sq ft if required. Lease prices start at \$10/sq ft per month.

The space has a reception area, boardroom, two offices, open office area, back room, kitchen and a server room.



For inquiries please contact René Sloos.

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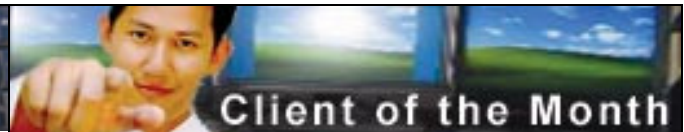
## Use color to organize your Inbox

When you apply this method, Outlook will color code messages according to your specifications and creates an automatic formatting rule.

For example, if you want to **make all e-mails from your boss to appear in RED in your Inbox**, follow these simple steps:

- Select a message from that person
- Click Organize on the Tools menu
- Select using Colors
- Set up rule for color coding (red in this case)
- Click 'apply color'

You will see that automatically all messages from this person appear in red. Don't go overboard with this method, but you get the idea!



## Leader Contracting and Construction in Calgary,

together with Leader Service and Renovations (Banff) are standing out in today's Real Estate Market because of their expertise in highly customized building projects.

To mention a few: Villa D' Este in Tuscany; Eagle Range Golf Course Club house in Invermere BC; Club houses at Silvertip Golf Course and Stewart Creek Golf Course in Canmore.

A remarkable fact about Leader is that they were involved in the construction of 80% of all the hotels in Banff!

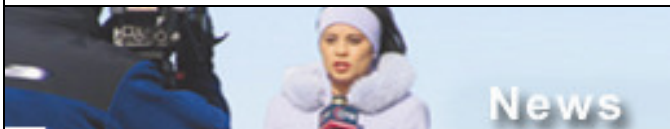
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## E-mail overdose victims declaring bankruptcy.

*From the Calgary Herald - May 26, 2007*

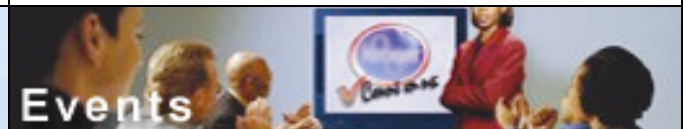
The supposed convenience of electronic mail, like so many other innovations of technology, has become too much for some people. **E-mail overload gives many workers the sense that their work is never done.**

Recently, some Calgary people were so far behind on answering e-mails, they declared bankruptcy!

Meaning: they were swearing off e-mail entirely or, more commonly, deleting all old messages and started all over.

It is too bad that **this wonderful tool is used inappropriately by so many people**, when there are other great ways to communicate in our hectic daily life!

Read More: [http://www.washingtonpost.com/wp-dyn/content/article/2007/05/24/AR2007052402258\\_pf.html](http://www.washingtonpost.com/wp-dyn/content/article/2007/05/24/AR2007052402258_pf.html)



## Our next i-Pod winner!

*Our next i-Pod winner is Leo Soto of Charter Telecom. Thank you Leo for bringing Berry Y&V on board as one of our new customers!*



*If you know of someone who can benefit from our services please let us know and you could qualify for a free i-Pod nano, a free workshop or a Free Anti-Spam solution!*